

Rotary
D7390
South Central PA, USA



rotary
youth
exchange



It's time to apply!

updated Nov 14, 2021

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What is Rotary Youth Exchange and how is it organized?



Glossary of Terms

Outbound Student: a student who is leaving D7390 and going “out” on exchange

Inbound Student: a student who is coming “into” D7390 on exchange

Long-Term exchange: a 10-month, full school year exchange - school attendance required

Short-Term exchange: a reciprocal 6-week exchange during the summer

Rebound: a student who has recently returned from exchange

Rotex: a student who has successfully completed the entire Rotary Youth Exchange Program (an ex-Rotary exchange student)

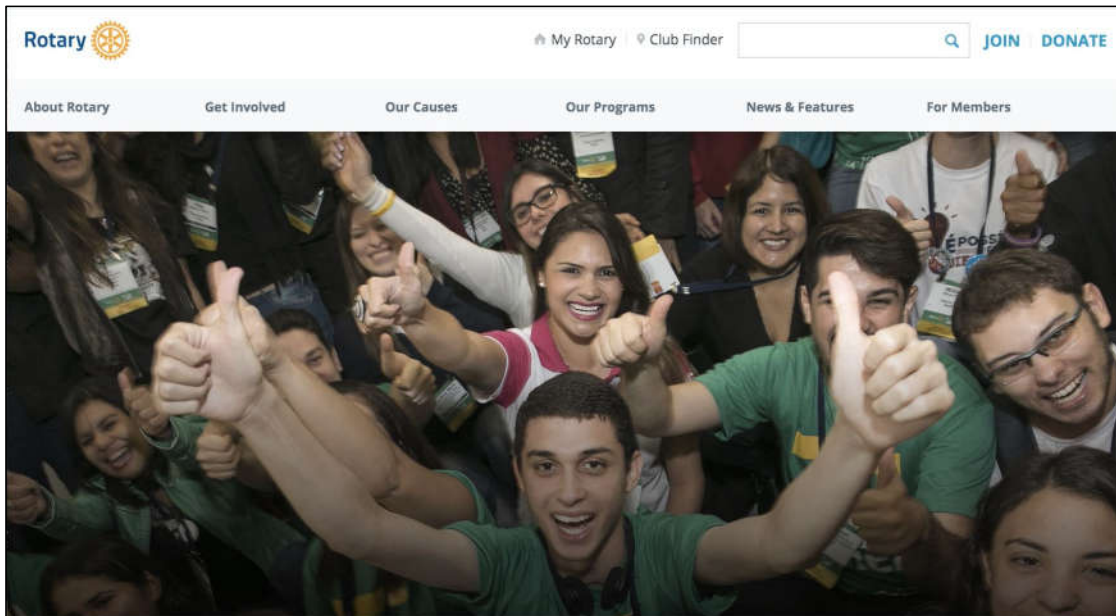
Interact: a high-school version of a Rotary Club, designed for young students to participate in community service

Rotaract: a college-level version of a Rotary Club, designed for young adults to participate in community service

What is Rotary Youth Exchange?

Rotary Youth Exchange

www.rotary.org/our-programs/youth-exchanges

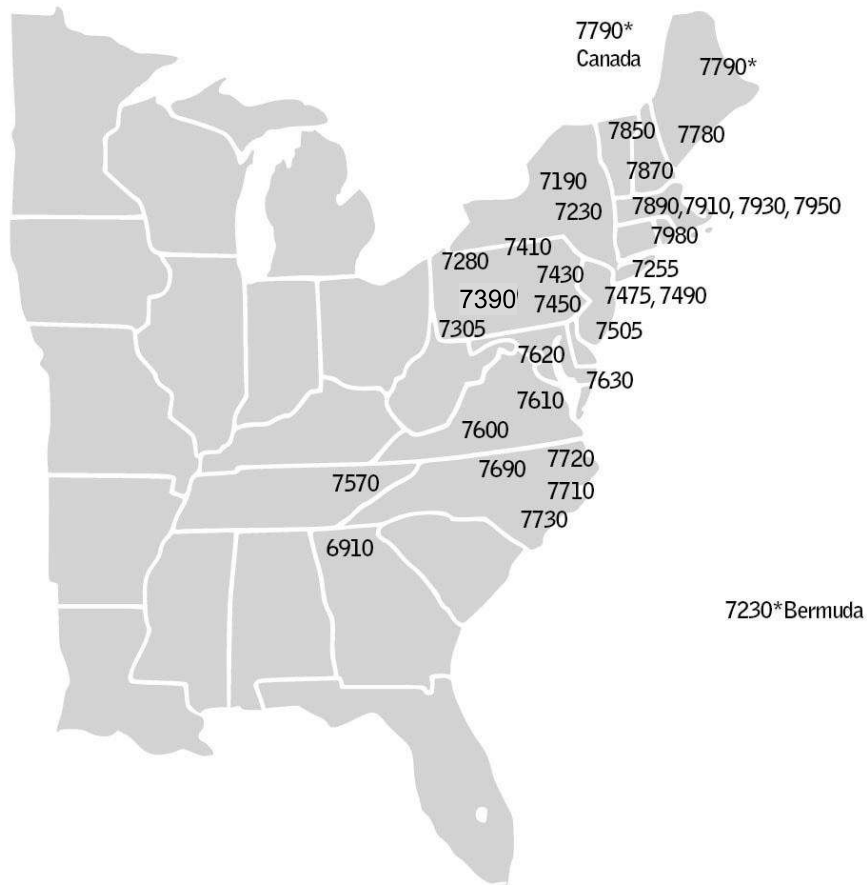


The image shows the top portion of the Rotary International website. At the top left is the Rotary logo. To its right are links for 'My Rotary' and 'Club Finder', followed by a search bar and 'JOIN' and 'DONATE' buttons. Below this is a navigation menu with links: 'About Rotary', 'Get Involved', 'Our Causes', 'Our Programs', 'News & Features', and 'For Members'. The main visual is a large, vibrant photograph of a diverse group of young people, likely Rotary Youth Exchange students, smiling and giving thumbs up. Below the photo, the text reads: 'Rotary Youth Exchange builds peace one young person at a time.'

Rotary Youth Exchange builds peace one young person at a time.

- Rotary Youth Exchange is a well-known, well-respected, world-class high-school student exchange program.
- Rotary Youth Exchange has been sending students to different countries, to immerse themselves in a different cultures and languages for over 80 years.
- Rotary Youth Exchange is a completely volunteer-based program, meaning that it is financially attainable to almost any qualified student.
- Rotary sends over 9000 students on exchange each year to over 25 different countries in 6 continents.
- Rotary's mission with Youth Exchange is to promote cultural understanding and friendships on a global scale, one student, one exchange at a time, with a goal of world peace and understanding.

D7390 Youth Exchange Org Chart



ESSEX (Eastern States Student Exchange)

www.exchangestudent.org

ESSEX is the governing body of Rotary Youth Exchange programs for our District 7390 in South Central PA, as well as 33 other Rotary Districts in the Northeast US, Canada and Bermuda.

ESSEX supports our long-term and short-term, inbound and outbound exchanges, including the management of the entire application process.

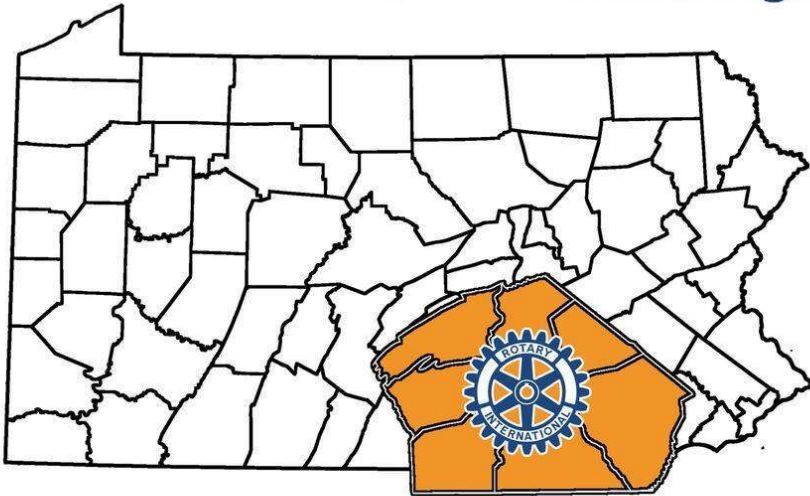
ESSEX serves as a resource for our outbound and inbound students, host families and hundreds of volunteers at our district and club level.

ESSEX negotiates **all** exchanges for our D7390 program. ESSEX works with country contacts within other exchange consortiums around the world, and assigns **all** inbound and outbound country and district assignments.

D7390 Youth Exchange Org Chart

District 7390

www.rotary7390.org



Rotary International (RI)

- renowned worldwide service organization motto: "Service Above Self"
- established in 1905, Chicago, IL
- over 35,000 Rotary Clubs worldwide / **1.2 million** Rotarians worldwide
- Presided over by a RI President that is elected every year

Rotary Regions

- Rotary Clubs are grouped into 34 Regions around the world.
- The Regions are identified with Numbers 1-34.
- Presided over by a RI Director that is elected every year

Rotary Districts

- Within each Region, Rotary Clubs are further grouped into Districts.
- There are 540 Rotary Districts world-wide.
- Each District is identified with a 4-digit number (our district is D7390)
- Presided over by a District Governor that is elected every year.

Rotary District 7390

- Our District 7390 is located in South Central PA
- 43 Rotary Clubs in D7390
- Adams, Cumberland, Dauphin, Lancaster, Perry, Lebanon, York Counties

D7390 Youth Exchange Org Chart

Youth Exchange (YE) Committees - District & Club levels

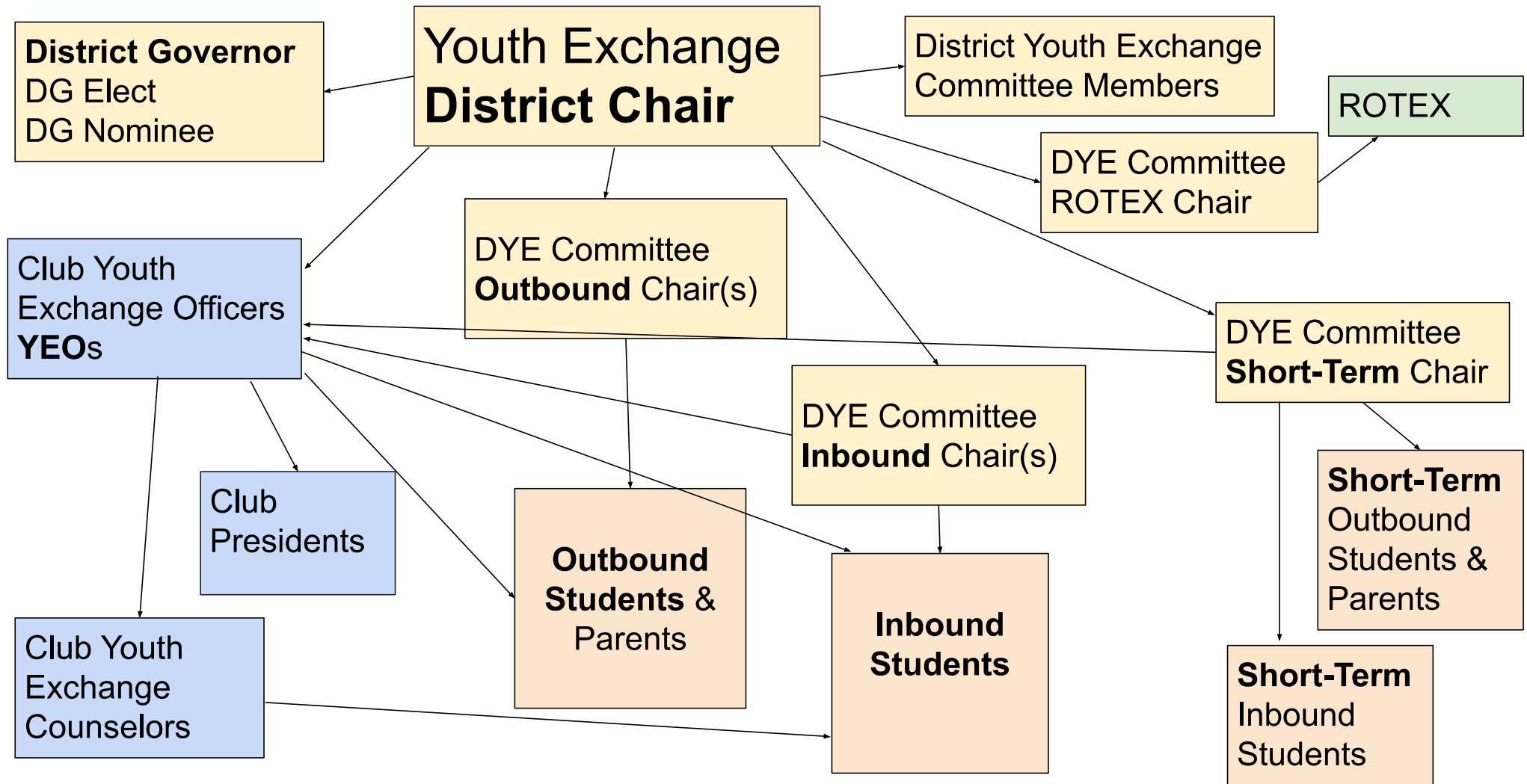
District 7390 Youth Exchange Committee

- **District Youth Exchange (YE) Chair:**
Jill Tenny Rotary Club of Hbg YEO, Rotex France
email: RotaryD7390YouthExchange@gmail.com
- **District YE Outbound Co-Chairs**
Norm Basso, Rotary Club of York-North YEO
email: vipboss@aol.com
Tricia Larson, Rotex Belgium
email: tlarson@cdschools.org
- **District YE Inbound Co-Chairs**
Walt Tilly, Rotary Club of York YEO
- **District Short-Term Summer Exchange**
Dr Leigh Farrar-Freeman
email: drfarrfree@gmail.com
- **District YE Executive Secretary**
Melissa Kopp-Smith
email: office@rotaryd7390.org

Rotary Clubs: Youth Exchange (YE) Committee

- **Club President**
- **Club Youth Exchange Officer (YEO)**
(Chair of the Youth Exchange Committee)
- **Club Counselors**
 - **Inbound Student counselors**
 - **Outbound Student counselors**
- **Other committee members**

D7390 Youth Exchange Communication Channels



District 7390 Youth Exchange Committee

Role & Responsibilities

- The **District Youth Exchange Committee** supports the **Rotary Club Youth Exchange Committees**
 - in the successful completion of candidates' online applications
 - through the club interview process
- The District YE Committee conducts a final level of interviews and makes the final decision of acceptance into the program at a district level.
- The District YE Committee provides DOS-mandated **training** and develops student candidates into confident, successful ambassadors.
- The District YE Committee provides training to **parents** to allow them to understand the program and be supportive of their outbound student.

D7390 YE Outbound Co-Chairs

Club Responsibilities & Club ID numbers

Club Groups A - C: (with Club ID)

Tricia Larson: tlarson@cdschools.org

Group A

5334	Carlisle
63878	Carlisle Sunrise
5353	Mechanicsburg
27734	Mechanicsburg North
5365	Shippensburg
5368	West Shore

Group B

5335	Colonial Park
5343	Harrisburg
70674	Harrisburg Keystone
5355	Millersburg
5362	Perry County
77087	Susquehanna Twp

Group C

5344	Hershey
5345	Hummelstown
5349	Lebanon
5365	Myersetown-Eastern Lebanon
52082	Northern Lebanon County
5360	Palmyra

Club Groups D - F: (with Club ID)

Norm Basso: vipboss@aol.com

Group D

5341	Gettysburg
5342	Hanover
5351	Littlestown

Group E

5340	Donegal Area
5370	Eastern York County
5338	Elizabethtown
5348	Lancaster Hempfield
5350	Lititz
5352	Manheim
5357	Mount Joy

Group F

5340	Denver-Ephrata Area
5346	Lancaster
82495	Lancaster Penn Square
50590	Lancaster Sunrise
5359	New Holland
5361	Paradise

Group G

5364	Red Lion - Dallastown
5366	Southern York County
84069	Uptown York
5368	West York
5371	York
25037	York-East
28722	York-North

Club Youth Exchange Committees

Responsibilities in Preparing an Outbound Applicant

- **Counselor assignments:** Club YEO should assign a Counselor who will work with Outbound Applicant to ensure proper completion of the Outbound Application and assist throughout the application process.
- **Application:** Club YEO and Counselors should be familiar with the application and the entire application process. (This will be explained in detail in the slides that follow) NOTE: The club YEO will NOT be able to see student's application in the YEO Portal until it is 100% complete and has been "accepted" by Melissa. Until then, Melissa will have to send the YEO .pdf copies of the application in its current form. The application can be compared to the checklist to see what is missing.
- **Interviews:** Club YEO should set a date for the club YE Committee to interview all outbound candidates. Club YEO and Club President should be in attendance, as they both will need to sign the application if the student is accepted. The application does not need to be signed in front of the student at the interview. The Committee should take time to discuss acceptance of the applicant after the interview. IF the club elects to sponsor the student, the signed forms can be sent to Melissa Kopp-Smith for uploading into the application. The fee for the club to sponsor a student is \$200.
- **Letter of Recommendation / Interview Rubric:** Club YE Committee may use the district-supplied interview rubric to conduct the interview or the club may use its own interview questions. IF the club agrees to sponsor the student, the club must provide a letter of recommendation to the district committee. Either a completed copy of the rubric or a letter of recommendation from the club (in a .doc) must be emailed to Melissa Kopp-Smith so it can be uploaded to the student's application file for review at the district interview.
- **Preparing your student for district interviews:** If accepted by your club, your student will now move on to District Interviews. Help prepare your student to have the best interview possible. There are not always enough spots at the district level to be able to send everyone. Sometimes cuts will need to be made. Please review your student's letter and photos and offer advice for possible edits. (Edits will need to be sent to your assigned outbound co-chair - students cannot edit on their own once the application has been submitted.) Encourage students to have an open mind about country choices - not everyone can go to Belgium! Talk about dressing to impress (Rotary-style business casual) and interview skills.

How does a student apply to become an exchange student?



Any students interested in becoming an Outbound Exchange Student must:

- 1. Find a local Rotary Club to sponsor him/her**
 - a. Complete the Rotary Youth Exchange application**
 - b. Be interviewed by the sponsoring Rotary Club**

Application Overview

Understanding everything involved in the application

The Outbound (OB) application has 2 parts:

Part 1

1. D7390 Youth Exchange Webpage:

The first part of the application is done completely online. The link can be accessed through our D7390 Youth Exchange webpage and includes basic information, photos and the student and parent letters.

Once submitted, this part of the application cannot be edited by the student or YEO, but Melissa Kopp-Smith and the Outbound Chairs are able to edit it if needed. It's recommended not to wait too long to submit Part 1, because there is still a lot to do in Part 2, including documentation of good health from both a doctor and dentist.

Part 2

2. Follow-up email from ESSEX:

The second part of the application comes to the student via email immediately upon submission of the online application above. **-KEEP THIS EMAIL!**

Within the email, there will be links to complete the following 4 items:

- > PART 1: **9 Important Documents that need to be uploaded** (see next page for the full list) - a printer and the ability to scan is required
- > PART 2: Country Selection Preferences (can be left blank - will complete at district interviews)
- > PART 3: Secondary School Reference Request - It is the student's responsibility to follow-up with the person whom they've selected to give a reference. The application is not complete until the recommender has submitted the form.
- > PART 4: Non-Refundable Application Fee (\$125)

Students can go back into the links at any time to view the status of each item.

Application Overview

Checklist - Website Application - PART 1

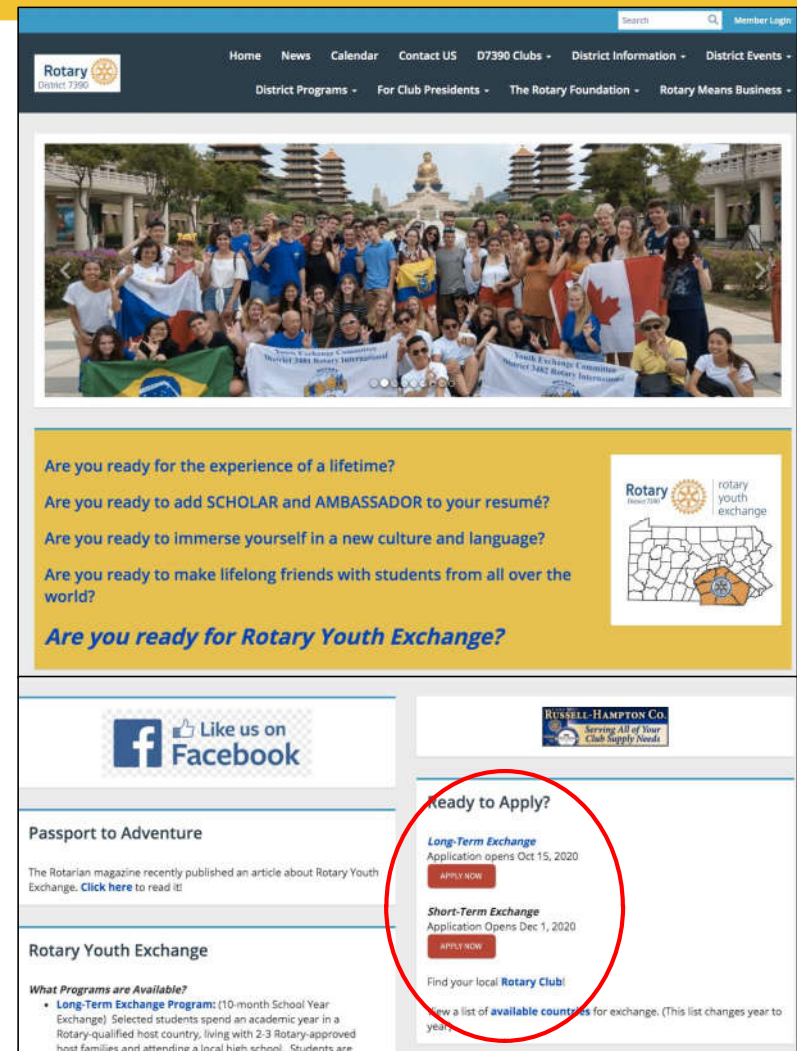
PART 1:

D7390 Youth Exchange webpage:

<https://www.rotary7390.org/page/youth-exchange>

Online Application:

1. (ST) Student Detail (pg 1 of 10) Personal Information
2. (FA) Parents (pg 2 of 10) - About Your Family
3. (PD) Personal Detail (pg 3 of 10) - Your Background
4. (HS) School Info (pag 4 of 10) - Your Education
5. (SL) Student Letter (pg 5 of 10) - Student Letter to Hosts
6000 characters
6. (PL) Parent Letter (pg 6 of 10) - Parent Letter to Hosts
6000 characters
7. (Px) Photos (pg 7 of 10) - A Photo of You (ID photo)
8. *There is not a page 8*
9. (Px) Photos (pg 9 of 10) - Caption your Photos
 - a. family
 - b. home
 - c. something important to me
 - d. my special interest



Rotary D7390

Home News Calendar Contact US D7390 Clubs - District Information - District Events -

District Programs - For Club Presidents - The Rotary Foundation - Rotary Means Business -

Are you ready for the experience of a lifetime?

Are you ready to add SCHOLAR and AMBASSADOR to your resumé?

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Are you ready for Rotary Youth Exchange?

Like us on Facebook

Passport to Adventure

The Rotarian magazine recently published an article about Rotary Youth Exchange. [Click here](#) to read it!

Rotary Youth Exchange

What Programs are Available?

- Long-Term Exchange Program:** (10-month School Year Exchange) Selected students spend an academic year in a Rotary-qualified host country, living with 2-3 Rotary-approved host families and attending a local high school. Students are

Ready to Apply?

Long-Term Exchange
Application opens Oct 15, 2020
[APPLY NOW](#)

Short-Term Exchange
Application Opens Dec 1, 2020
[APPLY NOW](#)

Find your local **Rotary Club!**

View a list of **available countries** for exchange. (This list changes year to year.)

Application Overview

Checklist - Follow-up email from ESSEX - PART 2

Part 2

Follow-up email from ESSEX:

PART 1: Required Documents (8 items)

1. (ER) *OB Signed Authorization ESSEX / ESSEX Guidelines
2. (ME) *Medical Report / Medical History and Exam
3. (DE) *Dental Report / Dental Health and Exam
4. (Cx) *Covid Vaccination Verification
5. (SA) *OB Signed Authorizations / Club Rules & Conditions;
Medical Permissions & Releases
6. (SE) *OB Club/Sponsor Endorsement / Student, Parent &
Sponsor Club Endorsements
7. (ST) OB Applicant School Transcripts
8. (PP) Copy of Passport
9. (PR) *Signed Photo Release Form

*blank form will need to be download

PART 2: (CS) Country Selection Preferences

PART 3: (SR) Secondary School Reference Request

PART 4: Non-Refundable Application Fee \$125

Application received; Follow-up documents and instructions Inbox x

 **Eastern States Student Exchange** <dataessex@gmail.com@yehub.net> Sun, Nov 1, 8:56 AM (10 days ago) ☆ ↶ ⋮
to me, rotaryd7390youthexchange, jmtenny68, mtenny, ajs49

To: Charlotte Tenny, Rotary Youth Exchange Applicant

KEEP THIS EMAIL!

Dear Charlotte,

Thank you for completing the initial stage of the application process! You're well on your way to completing the forms necessary to be considered for acceptance into the program, but we have some additional, mandatory forms for you to work on. Please follow the directions carefully and completely, take your time to understand. Please review each form before you submit it, as it is better to do it right the first time and not to have it rejected and have to redo it. There are several important sections to this e-mail. Please follow the directions for the following 4 PARTS.

PART 1: Outbound Applicant Required Documents-Use this Link to Upload Documents
Note: This link has many sections, only one must be completed before your District interview.
Once you are accepted you must complete the other sections. (Please save this email)

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=OBREQDOC&SID=hC5aPwAhSEQnfNJo

PART 2: Country Selection Preferences -Please utilize this link for your country preferences:

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=OAsel1&SID=hC5aPwAhSEQnfNJo

NOTE: We will take your preferences into account, but there is no assurance that you will be assigned to a preferred country. Additionally country information can and does change.

PART 3: As part of your Rotary Youth Exchange application, you are required to obtain a personal reference from a teacher or administrator at your school. The person you select should know you well, and be familiar with your academic accomplishments and your capabilities.

At the link below, you will find a form for providing us with the name, phone number, and e-mail address of the person you wish to use as a reference. Before you submit this form, please talk to the person you select, to let him or her know that this request from Rotary Youth Exchange will be sent via e-mail, and that they should expect to receive it soon.

School Reference - Please utilize this link

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=OARFQ1&SID=hC5aPwAhSEQnfNJo

(If you are unable to use that link, copy and paste the entire line into your browser.)

PART 4: Please submit your non-refundable application fee, payable to Rotary District 7390 Youth Exchange, in the amount of \$125.00. Make your payment by check or money order only, and send to the address below:

Rotary District 7390 Youth Exchange Rotary District 7390 - YE Chair Jill Tenny 515 S. George St. York, PA 17401

Should you have additional questions, please contact your District Youth Exchange Chairman at rotaryd7390youthexchange@gmail.com

Please continue to monitor your email for additional information that you will receive prior to your interview time, and be sure to submit the attached forms as soon as possible. If there will be a delay in submitting any of the above mentioned items, prompt contact via e-mail is requested.

As always, if you have any questions, contact your Sponsor District Youth Exchange Chair.

Let's go!!



PART 1: Website application

Go to:
Rotary District 7390 Youth Exchange website:
www.rotary7390.org/page/youth-exchange.com

rotary7390.org/page/youth-exchange

Search Member Login

Rotary District 7390

Home News Calendar Contact US D7390 Clubs District Information District Events District Programs For Club Presidents The Rotary Foundation Rotary Means Business

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Rotary District 7390 | rotary youth exchange

Click “Apply Now”

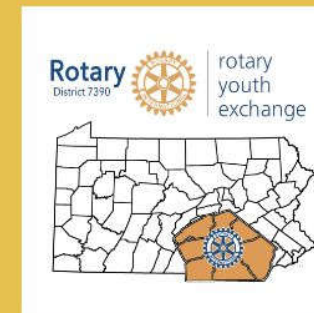
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Application Opens Dec 1, 2020

[APPLY NOW](#)

Find your local [Rotary Club!](#)

View a list of [available countries](#) for exchange. (This list changes year to year)

Every time you log in, this is the landing page.



Eastern States Student Exchange

Outbound Student Application for 2021-22

Congratulations on your ambition to become a Rotary Youth Exchange student! As you begin this process, be sure that you follow all instructions carefully and completely. Should you run into any problems or have any questions, check the bottom of each page for contact links.

So ... what now?

If you have already started your application, please click the "**Log Me In**" button below.

If this is your first time here, you will need to create an account so that your application information can be stored and retrieved for you as you work through the steps. Click the "**Set Me Up**" button below.

Important Notes:

- This application process will require you to complete several pages of information, upload a number of photos, and follow up with supplemental forms and instructions that will be e-mailed to you after your completed application is received. Those additional documents will include medical and dental report forms, program fee information, and more. Be sure to read them thoroughly and take all appropriate action as required.
- If your application is not submitted and is inactive for 60 days, it will be deleted from our files. So make sure you complete it in a timely manner.

Rotary is very mindful of its responsibilities to provide a safe and healthy home to all of our participants in regards to COVID-19. As such, we will continue to monitor and observe all the dictates of laws governing such travel programs. Please keep in mind that health conditions can change quickly that may necessitate altering your initial country choices and the possibility of the exchange.

It's my first time here!
Set Me Up

I'm back!
Log Me In

If you need assistance, send an e-mail to cwaessexoutbound@gmail.com

Set up an account and password



Eastern States Student Exchange Application for Long Term Exchange 2021-22

Establish Your Account

To begin your application, enter your e-mail address (you must have your own e-mail). Then, select the Rotary District in which you live from the list, and click "Submit".

An e-mail will be sent to you with a temporary password that you can use to get started. You will be required to change that password upon first use.

Enter your e-mail address (you must have your own):

student@sample.com

Please select the Rotary district to which you are applying:

District: 7390 South Central PA

Submit

If you need assistance, send an e-mail to cwaessexoutbound@gmail.com

student email address:
student must use his/her own personal email address, not a parent's email address, and NOT a school email address



Personal Information

pg 1 of 10

student email address:
student must use his/her
own personal email
address, not a parent's
email address, and NOT a
school email address

Rotary

Eastern States
Student Exchange

Eastern States Student Exchange

Outbound Student Application for 2020-21

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved.

Page 1 of 10 - Personal Information

Your legal name, as it appears on your passport or birth certificate.

First Name(s):

Middle Name(s):

Last Name(s):

Suffix (Jr, III, etc.), if any:

More About You

Nickname, or name you prefer to be called:

Gender:

What city and state/province were you born in?

Which country were you born in?

Which country are you a citizen of?

Date of Birth:

Your E-mail Address (you must have your own):

Home Phone:

Mobile Phone:

Home Address

Street Address:

Apartment No or Address Continued:

City/State/Zip:

Country:

Postal Address (if different than above)

Leave blank if your mailing address is the same as your home address.

Postal Address:

Apartment No or Address Continued:

City/State/Zip:

Country:

Next Page →



Eastern States Student Exchange

Outbound Student Application for 2020-21

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved.

Page 2 of 10 - About Your Family

Parent #1/Legal Guardian's Information

First Name:

Last Name:

E-mail Address:

Home Phone Number:

Mobile Phone Number:

Business Phone Number:

WhatsApp Number:

Occupation:

Address

Address - Street:

City/State/Zip:

Country:

Is this parent a Rotarian?

If yes, select Rotary Club:

Parent #2/Legal Guardian's Information

First Name:

Last Name:

E-mail Address:

Home Phone Number:

Mobile Phone Number:

Business Phone Number:

WhatsApp Number:

Occupation:

Address

Address - Street:

City/State/Zip:

Country:

Is this parent a Rotarian?

If yes, select Rotary Club:

Select your parents' marital status:

If parents are separated or divorced,
describe legal custody arrangements:
(Max. 200 characters)

Emergency Contact Info

Sibling information

Emergency Contact Information

In the event of an emergency, which parent or legal guardian should be contacted first? ☒ Parent #1 ☐ Parent #2

For situations where neither parent can be reached, please complete the following for an alternate emergency contact:

Alternate Emergency Contact Name:

Relationship to Applicant:

E-mail Address:

Home Phone Number:

Mobile Phone Number:

Business Phone Number:

Street Address:

City/State/Zip:

Please list all of your siblings, whether or not they live at home.

Name		Gender	Age	Occupation or School Grade/Level	Living at Home?
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	
First Name	Last Name	select		Job or Grade Level	

Next Page -->

Click here to leave this form and continue another time

Your Background

pg 3 of 10



Eastern States
Student Exchange

Eastern States Student Exchange

Outbound Student Account Application for 2020-21

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved.

Page 3 of 10 - Your Background

Sponsor District and Rotary Club

Sponsor District Number: 7390

Sponsor Rotary Club:

Rotary Club

Personal Background

Facebook Page:

Facebook

Twitter Account:

Instagram Account:

Instagram

WhatsApp Account:

WhatsApp

Skype Account Name:

Religion:

Religion

Dietary Restrictions:
(Max. 400 characters)

Do you smoke or use tobacco products?

If yes, please explain:
(Max. 400 characters)

Do you drink alcohol?

If yes, please explain:
(Max. 400 characters)

Have you ever used illegal drugs?

If yes, please explain:
(Max. 400 characters)

Do you have a steady boyfriend/girlfriend?

If yes, please explain:
(Max. 400 characters)

Languages

Your Native Language:

Native Language

Non-Native Language(s)	Years Studied	Speaking Proficiency	Reading Proficiency	Writing Proficiency
-- select -- v	Years Studied	Speaking v	Reading v	Writing v
-- select -- v	Years Studied	Speaking v	Reading v	Writing v
-- select -- v	Years Studied	Speaking v	Reading v	Writing v
-- select -- v	Years Studied	Speaking v	Reading v	Writing v
-- select -- v	Years Studied	Speaking v	Reading v	Writing v

[Click here to leave this form and continue another time](#)

Make sure to select the proper Rotary Club that is sponsoring you. If selected properly, this will pull the appropriate YEO and Club President information needed later in the application.

Put “no religion”, “non-practicing _____”, or simply indicate your religion, **do not leave blank.**

MUST list all food allergies, religious dietary restrictions, lifestyle choices here.

Your Education

Rotary

Eastern States
Student Exchange

Eastern States Student Exchange

Outbound Student Application for 2020-21

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved.

Page 4 of 10 - Your Education

Select the School that you currently attend:
- select your school -

If your school was not in the list, please provide the school name and address below:

Name of School:
Other school name

School Address:
Street Address

City
State/Prov

Postal Code

Country:
Country

How many grades/levels are there in your school?
select

Which grade are you currently in?
select

In what month/year do you expect to graduate?
Month Year

How many years have you attended this school?
select

List the courses you are currently taking:
(Max. 400 characters)

Consult with a school counselor or official for the following information.

What is the total number of students in your school?

How many students are there in your grade level?

Your approximate class rank (e.g., top 10%, 12th of 56)

Name of school official or counselor that you consulted:

That person's title (e.g., Counselor, Principal, etc.):

That person's e-mail address:

Next Page→

Click here to leave this form and continue another time

This can be approximate. With Covid, schools may not be calculating class rank at this time.

Doesn't necessarily need to be a principal or counselor, can be a teacher, but should be someone who knows you well in a school setting.

You will need to resubmit this same name and contact information again later in the application process.

Student Letter to Host Club & Host Family

Take your time and put thought into your letter. This is the most important part of the application. (Similar to a college application essay.)

The letter should be in your “voice” so your potential host club and host family can get to know you.

Prompts are provided, but you are not required to answer each question. If you want to say something that isn’t included in the prompts, please do.

We suggest writing your letter in a .doc and then Copy/Pasting into the application once you’ve finalized it.

There is a STRICT 6000 character limit, which includes spaces and punctuation. Use single spaces after sentences and only one hard return between paragraphs to save character space. Be as concise as possible.

Rotary



Eastern States

Student Exchange

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Outbound Student Application for 2020-21

Page 5 of 10 - Student Letter to Hosts

Student: In the box below, write a letter introducing yourself to your future host club and host families. Keep in mind that this will be their first impression of you. Incorporate your answers to the following questions in your letter, providing as much detail as possible (if you need help generating details, also consider the italicized questions in parentheses).

1. What do you do when you have free time?
2. What do you do at your school? *(How many subjects do you take? What are they? How long are the classes? What is your daily schedule during the school year? Start with when you wake-up and discuss only one typical day's schedule.)* Are you able to choose courses at your school? If so, which courses did you choose, and why?
3. What are your school interests and activities? What leadership positions have you held?
4. How would you describe your home? *(Do you have your own room, or do you share your room with others? Where in your house do you study? How far is your home from your school? Do you drive, ride a bus, or walk to school?)*
5. What are the occupations of your mother and father? *(What product or service does each make or perform? What is her/his position or title?)*
6. How would you describe your community? *(Is it in or near a major city? What is the population? industry? economy?)*
7. What are your interests and accomplishments? *(Are you interested in art, literature, music, sports, other activities? How did you become interested in the activity? How long have you been interested? How much time do you devote to the activity?)*
8. What trips have you taken outside your country? Why did you take these trips, with whom, for how long?
9. What things do you dislike? *(Do you dislike certain foods, animals, treatment by other people, etc.?)*
10. What do you feel are your strong, and weak, characteristics?
11. What are your plans and ambitions for your education and career? Why?
12. What do you specifically hope to accomplish as an exchange student, both during your exchange and when you return?

Type or paste your letter here. Plain text only (no formatting, no pictures). Spelling and grammar count. Remember to write it as a letter, not a list of answers to the questions above. Limit is 6000 characters.

Characters left: 6000

Next Page→

Click here to leave this form and continue another time

Club Outbound Counselor: proofread the letter on behalf of the student and offer suggestions. This can be edited after being submitted.

Parent Letter to Host Club & Host Parents

Parents, this is sort of “Instruction manual” about your child, intended for a potential host family.

What would you want to know about a child that would be coming to live with you?

There is a STRICT 6000 character limit, which includes spaces and punctuation. Use single spaces after sentences and only one hard return between paragraphs to save character space. Be as concise as possible.

Eastern States Student Exchange Outbound Student Application for 2020-21

Page 6 of 10 -Parent Letter to Hosts

Parents: In the box below, write a letter to your child's host club and families, incorporating your answers to the following questions in your letter.

1. How would you describe your child's relationship with you and your family? with his/her friends?
2. How does your child react to disagreement, discipline, and frustration?
3. How does your child handle challenging or difficult situations?
4. What amount of independence do you give to your child? What is your child's level of maturity?
5. What makes you proud of your child?
6. Why do you want your child to be an exchange student?
7. Are there any other comments you would like to share with the host families?

Type or paste your letter here. Plain text only (no formatting, no pictures). Spelling and grammar count for you too. Remember to write it as a letter, not a list of answers to the questions above. Limit is 6000 characters.

Characters left: 6000

Next Page→

[Click here to leave this form and continue another time](#)

parent letter
Club Outbound Counselor should proofread the letter on behalf of the parent.

Eastern States Student Exchange

Outbound Student Application for 2020-21

Page 7 of 10 - A Photo of You

Now it's time to smile! We need a photo of you as part of your application. This photo will be shared with Rotarians here and overseas, and with your prospective host families as well. So smile! And follow the instructions below.

To upload a photo, click "Browse" to choose a picture from your computer, then click "Upload Photo" to proceed. The photo will then be displayed. If you decide you don't like a particular photo, you will have the opportunity to upload another.

Photo requirements: Your photo must be a recent, good-quality color photo of yourself, a head-and-shoulders shot, with some blank space around your head and no other people or objects in the picture. Its dimensions must be 8x10 vertical (taller than it is wide), with a minimum size of 200x250 pixels. Maximum file size 8mb. You can view your previous photo submission to the right.



1. Choose a photo from your computer:

Choose File

No file chosen

2. Click button to proceed:

Change Photo

Keep selected photo,
and continue my application.

Click here to leave this form and continue another time

Photos of you

Please use good quality, recent photos. A photo speaks a thousand words!



Eastern States
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Outbound Student Application for 2020-21

Page 9 of 10 - Caption your Photos

Please enter captions below for the photos you have uploaded.
Then you may press "Continue" to go to the next page.

My Family



This is my family, my mom, dad, brother and me.

My Special Interest



I like to play the piano. I've been taking lessons for 10 years.

Something Important to me



I love my golden lab, Bruno.

My Home



This is my house where I live with my family.

Continue

[Click here to leave this form and continue another time.](#)

This completes the first half of the application...

Rotary



Eastern States
Student Exchange

Eastern States Student Exchange

Outbound Student Application for 2020-21

Page 10 of 10 -Submit Your Application

Congratulations! You've completed this application process, but there is still a lot more to do before you can pack your bags and head overseas as a Rotary exchange student. So, what happens next?

- Your application will be initially reviewed to make sure that it's complete. If any required information is missing, or if you've not yet uploaded your letters or photos, you'll know that immediately.
- If your application is complete, you'll be sent an e-mail with additional instructions and documents that will require your prompt attention. So be sure to check your e-mail regularly!
- Please note that once your application is submitted, you will not be able to change or add to it, so be sure you're happy with what you've done before you click the Submit button.

On behalf of the Rotary Youth Exchange program and Rotarians all around the world, welcome to what may truly be called the adventure of a lifetime.

I'm ready to go! Submit my Application!

No, I'm not finished yet. I'll be back another time.

Students -
We actually DO have a way to allow you to make edits to your application once you've submitted this portion of the application.

You might want to do this in order to move on to the next portion of the application and have access to the forms (medical/dental/school, etc) that you'll need to download and have completed.

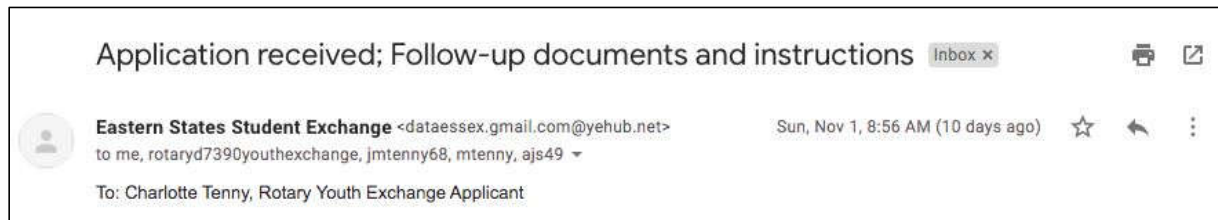
If you need to edit your application after you've submitted it, please contact your Club Counselor to help you.

Now for the next half...

Immediately upon clicking “submit” the student will receive an email from **Eastern States Student Exchange (ESSEX)**

KEEP THIS EMAIL!

Inbox: Application received; Follow-up documents and instructions



This confirmation email is very important - please do not delete it!
It contains important links needed to complete the rest of the application. These links cannot be accessed from the website application, they are only available through the links in this email.

(If deleted, a copy of this email can be found in the YEAH Database in the student's "Documents" tab if needed.)

Inbox: Application received; Follow-up documents and instructions

Part 1. Required documents ~ there are 8 of them!

Please submit ALL documents asap, prior to interviews. (Don't stop after the first document, like the email says.)

Part 2. Country Selection

Do not make your selection at this time.

We will work on country selections when we are together for District Interviews.

Part 3. School Reference

Enter the same name and contact information for your secondary school reference that you listed in the website part of the application.

** You may need to follow up with the person you list and make sure the recommendation has been sent!

Part 4. Application fee \$125

This is paid by check to Rotary District 7390. The check can be mailed, or turned in at the district interviews.

Dear Jill,

Thank you for completing the initial stage of the application process! You're well on your way to completing the forms necessary to be considered for acceptance into the program, but we have some additional, mandatory forms for you to work on. Please follow the directions carefully and completely, take your time to understand. Please review each form before you submit it, as it is better to do it right the first time and not to have it rejected and have to redo it. There are several important sections to this e-mail. Please follow the directions for the following 4 PARTS.

PART 1: Outbound Applicant Required Documents-Use this Link to Upload Documents:

Note: This link has many sections, only one must be completed before your District interview. Once you are accepted you must complete the other sections. (Please save this email)

Please Note: D7390 will require that ALL documents are completed and uploaded prior to Club Interviews!

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=OBREQDOC&SID=K7nn1qpPcswW38WZ

PART 2: Country Selection Preferences -Please utilize this link for your country preferences:

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=QAsel1&SID=K7nn1qpPcswW38WZ

NOTE: We will take your preferences into account, but there is no assurance that you will be assigned to a preferred country. Additionally country information can and does change.

PART 3: As part of your Rotary Youth Exchange application, you are required to obtain a **personal reference from a teacher or administrator at your school**. The person you select should know you well, and be familiar with your academic accomplishments and your capabilities.

At the link below, you will find a form for providing us with the name, phone number, and e-mail address of the person you wish to use as a reference. Before you submit this form, please talk to the person you select, to let him or her know that this request from Rotary Youth Exchange will be sent via e-mail, and that they should expect to receive it soon.

School Reference - Please utilize this link

https://yehub.net/cgi-bin/ESX_get.cgi?PGID=QARFQ1&SID=K7nn1qpPcswW38WZ

(If you are unable to use that link, copy and paste the entire line into your browser.)

PART 4: Please submit your non-refundable **application fee**, payable to Rotary District 7390 Youth Exchange, in the amount of 0.00. Make your payment by check or money order only, and send to the address below:

Rotary District 7390 Youth Exchange Linda Spotts, Youth Exchange Chair 114 Deaven Road Harrisburg, PA 17112

Should you have additional questions, please contact your District Youth Exchange Chairman at jmtenny68@gmail.com

Please continue to monitor your email for additional information that you will receive prior to your interview time, and

Part 1 - 9 REQUIRED DOCUMENTS



Eastern States Student Exchange

Outbound Applicant Required Documents

Applicant: Jill Tenny

Your application form has been received by Rotary Youth Exchange, but there are several other documents that must be submitted in order for your file to be complete.

In the Required Documents the first item, **OB Signed Authorization ESSEX**, must be completed now in order to qualify for the District Interviews.

Once you have been accepted by your District please come back to this page and complete the information required.

The table below shows each of the required documents, with its description and status.

For the Required Documents that have the "Get Blank Form" you must click the Get Blank Form button and download to your computer and fill in as much as you can prior to printing for signatures etc. Once completed you scan it as a PDF and click the corresponding Upload button to provide Rotary with that form. (Note that the file size of each document must be a PDF that is less than 10mb.)

For Required Documents that do not have a Get Blank Form you will need to download those items as a PDF and Upload them.

Do not wait to be accepted by the District - continue gathering and uploading the required information asap. We will need all of this information PRIOR to district interviews!

Required Documents

OB Signed Authorization ESSEX	Submitted
This must be completed and returned as soon as possible. This must be signed by you and your guardians. It explains the ESSEX conditions of exchange	
Get Blank Form	Upload
Medical Report	Required
Medical Report to be completed, signed by doctor and uploaded	
Get Blank Form	Upload
Dental Report	Submitted
Dental report to be completed and signed by your dentist	
Get Blank Form	Upload
COVID Verification	Submitted
COVID vaccine proof	
Upload	
OB Signed Authorizations	Required
This form is signed by you, your guardians and Rotary witness. Outlines overall rules and permissions.	
Get Blank Form	Upload
OB Club/Sponsor Endorsement	Required
Requires signatures of student, guardians, sponsor club and district.	
Get Blank Form	Upload
OB Applicant School Transcripts	Required
School Transcript from your school	
Upload	
Passport	Submitted
Passport - must have an expiration date no earlier than February two years from the year you leave. Example 2021-22 expiration date must be after February 2023	
Upload	
Photo Release Form	Submitted
Photo Release Form to use your photo(s) and videos for promotional purposes	
Get Blank Form	Upload

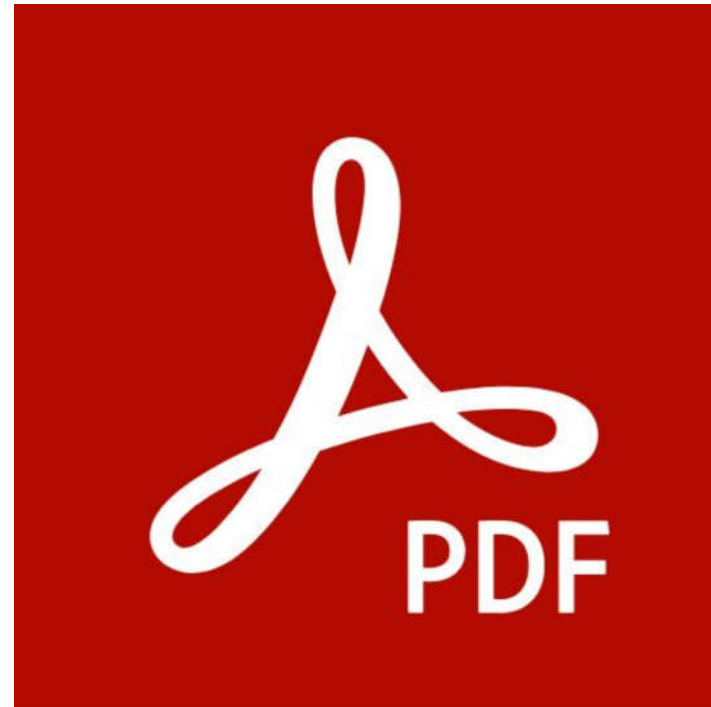
All uploads must be .pdf

All uploads must be .pdf (.jpg files will be rejected)
Must be a single .pdf file, even if multiple pages

1. Download and print all blank forms
2. Complete/sign forms
3. Create a .pdf of each completed form
 - > *MUST be a .pdf, not a .jpg*
 - > *MUST be a **single** .pdf file, even if there are multiple pages.*
4. Upload the .pdf forms into the links
 - > *only 1 file can be uploaded per link*

Helpful hints:

- Easy Scanner app (free – or other similar app)
- You can also upload a picture to a computer and go to a site that converts jpeg to pdf. There are lots of those too.
- Notes in iPhones will convert a photo to .pdf



Required Documents

OB Signed Authorization ESSEX

Accepted

This must be completed and returned as soon as possible. This must be signed by you and your guardians. It explains the ESSEX conditions of exchange

1. OB Signed Authorization ESSEX Guidelines, Conditions & Rules for OUTBOUND Students (ESSEX requirement) (ER) ESSEX Rules signed uploaded



Guidelines, Conditions & Rules for OUTBOUND Students These rules are an Addendum to Rotary International Long-Term Application Rules & Guidelines

As a Youth Exchange student sponsored by a Rotary club and/or district, you must agree to the following rules and conditions of exchange. Violation of any of these rules may result in dismissal from the program and immediate return home, at student's expense. Please note that districts may add an addendum to this document if needed to account for local conditions.

GENERAL INFORMATION

AGE -- You must be in high school at the time of application, and should be in the age range of 15 to 1/2 when you will be leaving the country.

EXCHANGE YEAR -- This is a school year program. School years vary from country to country.

SCHOOL CREDIT -- You must not expect to receive a diploma, placement in a certain grade level, or to graduate from high school in your host country. Credits for course work taken in another country cannot be assured. Transferring course credits will depend on the policies of your home high school and the foreign high school you will be attending.

COSTS -- You and/or your parents are financially responsible for:

- (1) All necessary documents (passport, visa, translation fees, etc.)
- (2) **Round trip transportation** is mandatory and **MUST** be obtained through the official ESSEX approved travel agency.
- (3) Health insurance and Personal Liability Coverage **MUST** be purchased through CISI/Bolduc Cultural Insurance.
- (4) Any necessary or required language training or camps (required in some countries).
- (5) All appropriate clothing, toiletries, and other personal items.
- (6) Reasonable spending money.
- (7) Costs of any trips, activities, and events in which you participate.
- (8) Any required "emergency fund."
- (9) All phone/computer/internet charges.
- (10) Outbound District Fees

ORIENTATION -- Students **MUST** attend the Orientation Program provided by their sponsoring Rotary District. Attendance at these meetings is **MANDATORY** for students. Attendance at certain specified meetings is **MANDATORY** for parents. Questions and/or problems relating to this program may be directed to the sponsoring District Rotary Youth Exchange Chair at any time.

TRAVEL ARRANGEMENTS --

1. For USA students, all travel arrangements to your host country **MUST** be made through the official ESSEX approved travel agency, Tzell Travel Agency. **No exceptions.**
2. Tzell Travel Agency will contact you after notification of your country placement by ESSEX. **You must complete the registration forms and return them with the necessary fee to Tzell Travel Agency in the time specified.**
3. Discuss and agree upon a mutually convenient arrival date and destination airport with your first host family, host Rotary District, and Tzell Travel Agency once the Guarantee Form is received.
4. As early as possible, you should let your host District Rotary Youth Exchange Chair and first host family know the date, time, airline, and flight number of your arrival so that there will be someone to meet you at the airport when you arrive.

INSURANCE -- All outbound exchange students from ESSEX are required to purchase the "Plan B" Accident & Sickness Insurance Policy and Personal Liability Coverage through CISI/Bolduc Cultural Insurance. The "Plan A" policy can be purchased when a similar supplemental insurance policy is required by your host Rotary District or host Multi-District group. You will receive an email to purchase the insurance. **This insurance is mandatory and MUST be purchased by May 1st.**

MEDICAL -- If anything occurs that would have changed any answer on the medical or dental form, this change **MUST** be reported to your district chair within 10 days of the occurrence.

DURING THE EXCHANGE YEAR

MONTHLY REPORTS -- You are required to submit monthly reports on your exchange to your sponsoring District Rotary Youth Exchange Chair during your exchange year.

ROLE AS AN AMBASSADOR -- You are expected to do your best to maintain a positive attitude throughout the exchange year, and act appropriately as an ambassador for Rotary. You must do your best to adjust to your host family and friends.

RETURNING HOME -- You should return home shortly after school closes. Please be sure to make your return flight in agreement with your host district. Leaving prior to the end of the school year is considered "Return" and will be reported as such.

INDEPENDENT TRAVEL RULES

1. The student and parents agree for the student to travel to their host family/district directly and return by a direct flight at the end of their experience.
2. The RI guidelines require that a student not travel alone nor be accompanied only by other students. The host district **MUST** approve all travel outside the boundaries of the District.
3. The insurance coverage obtained for the young people is rated with the expectation that students are under the protective umbrella of Rotary. Continued eligibility for the coverage requires that they be Rotary Exchange Students under the guidance and supervision of Rotary.
5. The Rotary Youth Exchange Program is not a travel program. Any opportunity to travel is at the discretion of the District with the permission of the natural parents.
6. You may, with the approval of your Host District/Club and with the approval of your natural parents, enroll in Rotary approved tours that are available to students. Travel on commercial airlines is acceptable for these tours with approved/responsible adults meeting the student at each end.

Therefore, all travel that does not follow these guidelines is not approved for ESSEX students. There may be occasions when a student elects to leave the host district without the approval of Rotary. In this event, the following steps will be taken: The Host Club Youth Exchange Officer will:

1. Advise the ESSEX country contact who will communicate with the sponsoring district chair.
2. Advise the student and parents that the student has undertaken travel or left the district without the approval of Rotary. Due to this, the student has elected to end his/her relationship and terminate Rotary's responsibility for the individual. Due to this decision and action of the student (and parents, where applicable), the following steps will be taken:
 - A. The appropriate branch of the host country government is notified that the student's visa is no longer sponsored by Rotary and the individual is no longer a student in the school system.
 - B. The insurance carrier is notified that the student is no longer with the Rotary Youth Exchange program and any coverage could be cancelled immediately.

- C. The student should **receive no assistance** from the host or sponsoring Rotary clubs or districts since this may imply a continuing relationship that the student has terminated.
- D. The student should **not be permitted** to leave items with host families nor be permitted to return there.
- E. The student's **return travel** to the home country is **the sole responsibility of the student** and his/her family.

These procedures have been developed to protect the students and to protect Rotary and the host families from liability and potential litigation. In the event this situation should arise, please refer to this document. Your cooperation in this matter will be greatly appreciated and is necessary for continued successful exchanges of our young people.

We have read, understand and agree to the above Guidelines, Conditions and Rules for Outbound Exchange Students, and will abide by them.

Student Signature _____ Date _____
Guardian Signature _____ Date _____
Guardian Signature _____ Date _____

Both parents, even if divorced need to sign indicating consent to allow the student to travel abroad.

Download all 3 pages, and upload all 3 pages again once the last page has been signed.

Required Documents	
Medical Report	Submitted
Medical Report to be completed, signed by doctor and uploaded	
Get Blank Form Upload	

Sponsor District: _____ Applicant Name: _____

4. Indicate year when the applicant had the following infectious diseases (or indicate that he or she has not):			
Measles (rubeola) ☐ No ☐ Yes, year _____	Mumps ☐ No ☐ Yes, year _____	Hepatitis ☐ No ☐ Yes, year _____	Whooping cough (pertussis) ☐ No ☐ Yes, year _____
Rubella (German measles) ☐ No ☐ Yes, year _____	Chicken Pox ☐ No ☐ Yes, year _____	Scarlet fever ☐ No ☐ Yes, year _____	Other: ☐ No If Yes, explain: _____

5. Immunization Information
Please attach a copy of the student's original immunization record in addition to completing this form.

The applicant has been immunized against the following diseases	Date of immunization (clearly state the dates of ALL doses received – YYYY-MM-DD) Immunizations are a prerequisite to school attendance in many districts. The host country, host history district and/or school may require additional immunizations						
	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
Diphtheria							
Whooping cough (Pertussis)							
Tetanus							
Rubella (German measles)							
Mumps							
Measles (rubeola)							
Polio (Sabin-3 or more TOPV, Salk-4 or more IPV)							
Hepatitis B							
Others (specify):							
Additional comments:							
Blood Type (A, B, AB or O)							

6. Tuberculosis screening: The applicant must present evidence of recent (within 3 months) Mantoux/PPD skin test.
Date of screening (YYYY-MM-DD) _____ Result/diagnosis: _____, if a different test was administered or the applicant received BCG vaccine, please explain methods and treatments used to obtain screening results: _____

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Applicant Name:			
ing any prescribed medication on the exchange? ☐ Yes ☐ No include, including the international and generic names, compound symbols, dosage, frequency and reason for use:			
Upload	Dose/Frequency	Reason for Use	
Physical Examination			
Weight:	Blood Pressure:	Spl.	Dis.
Pulse rate/minute:			
Does today's examination show any abnormal findings for:			
Head and neck:	Yes ☐ No ☐	Heart (apex, precordium)	Yes ☐ No ☐
Chest, throat	Normal	Extremities (muscles)	Yes ☐ No ☐
Reflexes:	Normal	Neurological system	Yes ☐ No ☐
		Abdomen (mass)	Yes ☐ No ☐
		Rectal	Yes ☐ No ☐
		Skin	Yes ☐ No ☐
If you please provide detailed information on a separate page (typed or computer-generated with the applicant's full legal name and date of birth at the end of each page).			
RETIFICATION			
certify that I hold a valid current license to practice medicine and am not an immediate relative of the patient, and that I have personally examined the patient and reported my findings as noted above and the attached page(s) (if additional pages are attached, please check here ☐).			
If good health and not suffering from any mental or medical condition(s) that would preclude participation in the Rotary Youth Exchange program.			
Suffering from mental or medical condition(s) as noted in my report that could impact his/her participation.			
If good health and not suffering from any mental or medical condition(s) that would preclude participation in sporting/physical activities of applicant's choice ☐ Yes ☐ No			
Applicant's address, phone, and fax (type or print)	Physician's Name (type or print)		
Signature (in blue ink)	Date (YYYY-MM-DD)		
Parent and Applicant Declaration:			
I warrant that the Medical Section and the Dental Section D include ALL the medical information known to us. Incomplete Medical or Dental sections may lead to an early termination of the exchange.			
If the exchange student will be fully vaccinated according to the requirements of the receiving host country, host Rotary district or school.			
If additional medical issues arise between the completion of the application form and the exchange departure date, sponsor and host districts will be notified immediately.			
I further authorize the Rotary Youth Exchange Officer, the Rotation Counselor and/or the host parents to serve as my child's representative for the purpose of receiving medical information and communicating with medical providers about my child's medical condition.			
(YYYY-MM-DD) and Signature Parents/Legal Guardians (both)		Date (YYYY-MM-DD) and Signature applicant	

Page: 7 of 28

Remember to complete the TB test.
Many doctors offices may not see
this part or think it's not necessary.
(it's a 2 day process)

3. Dental Report

Section D: Dental Health form (DE) Dental Form

Required Documents

Dental Report

Dental report to be completed and signed by your dentist

Accepted

Sponsor District: _____ Applicant Name: _____



Rotary Youth Exchange – Long-Term Exchange Program

Section D: Dental Health and Examination

Dentist: This student is considering a year abroad as an exchange student. Insufficient, inadequate, or improper information about the student's dental health, medications, or other problems could endanger this student while overseas. An immediate relative of the student may **not** complete the dental examination.
*Please type or print clearly. Please submit at least two copies of the form, unless your district requires more. Ask your club YEO how many copies you need. All copies with original signatures in **blue ink**.*

Applicant's Full Legal Name		Date of Birth (YYYY-MM-DD)		☐ Male ☐ Female ☐ Non-Binary	
Home Address – Street		City	State/Province	Postal Code	Country
Email Address		Home Phone Number		Mobile Phone Number	

Dental Examination

1. Is the applicant in good dental health?	☐ Yes	☐ No
2. Does the applicant require dental work at this time?	☐ Yes	☐ No
3. Do you foresee the applicant requiring any dental work while abroad?	☐ Yes	☐ No
If yes, please explain below (use space at bottom or additional pages if needed):		

Enter any additional comments below. (If additional pages are necessary, attach them and please check here ☐)

CERTIFICATION

I certify that I hold a valid current license to practice dentistry and am not an immediate relative of the patient, and that I have personally examined the applicant and reported my findings as noted herein.

Dentist's address, phone, and fax (type or stamp)	Dentist's Name (type or print)
	Signature (in blue ink)
	Date (YYYY-MM-DD)

4. Covid Vaccination Verification form (Cx) ESSEX Covid Policy

COVID-19 Vaccination Record Card

Please keep this record card, which includes medical information about the vaccines you have received.
Por favor, guarde esta tarjeta de registro, que incluye información médica sobre las vacunas que ha recibido.

Last Name MI Patient number (medical record or IIS record number) _____

Date of birth 11/2

Vaccine	Product Name/Manufacturer	Lot Number	Date	Healthcare Professional or Clinic Site
1 st Dose COVID-19	PFIZER	ER8730	4/8/21	BAY EDE N
2 nd Dose COVID-19	PFIZER	EWQ158	4/29/21	BAY EDEN
Other				

You and your parents will need to agree to and sign the COVID-19 Vaccination Policy. (You are an Outbound Student.)

Upload it with a copy of your vaccine card.

District Number: **7390**



COVID 19

ESSEX's Current Policy and Requirements to participate in our Exchange Program

These rules are an Addendum to Rotary International Long-Term Application Rules & Guidelines

As a participant in the ESSEX exchange program, sponsored by a Rotary club and/or district, you must agree to the following conditions of exchange.

Outbound Students

ESSEX requires any student that wishes to participate in the ESSEX exchange program be vaccinated with the COVID 19 vaccine. Proof of vaccination required.

ESSEX strongly recommends to our partners that the host families and volunteers in the hosting country be vaccinated with the COVID-19 vaccine for the safety of our students. We are limited to "recommending" to our partners due to laws and policies in other countries. *Even though ESSEX is taking all available measures to ensure the safety of our outbound students, ESSEX cannot ensure that they will be free from unforeseen circumstances.*

Inbound Students

ESSEX requires any student that wishes to participate in the ESSEX exchange program be vaccinated with the COVID 19 vaccine prior to entering our participating countries, Bermuda, Canada and the USA. Proof of vaccination required.

Host Families - All host family members (age eligible) must be vaccinated with the COVID-19 vaccine for their safety and the safety of the student prior to hosting. Proof of vaccination required.

Volunteers - All volunteers that work directly with a student must be vaccinated with the COVID-19 vaccine for their safety and the safety of the student. Proof of vaccination required.

We have read, understand and agree to the above Policy and Requirements and will abide by them. Please complete only one box that applies to you.

This section for Outbound or Inbound Student		District Number _____
Student - Print Name _____		
Student Signature _____	Date _____	
Guardian Signature _____	Date _____	
Guardian Signature _____	Date _____	

This section for Host Parents or Volunteer		District Number _____
Host Parent Signature _____	Date _____	
Host Parent Signature _____	Date _____	
Volunteer Signature _____	Date _____	

5. OB Signed Authorizations

Section G: Rules and Conditions of Exchange (SA) signed Authorization uploaded

Required Documents

OB Signed Authorizations

This form is signed by you, your guardians and Rotary witness. Outlines overall rules and permissions.

Accepted

Sponsor District: _____ Applicant Name: _____



Rotary Youth Exchange – Long-Term Exchange Program
Section G: Rules and Conditions of Exchange

As a Youth Exchange student sponsored by a Rotary club or district, you must agree to the following rules and conditions of exchange. Violation of any of these rules may result in dismissal from the program and immediate return home, at student's expense. Please note that districts may edit this document or insert additional rules if needed to account for local conditions.

Rules and Conditions of Exchange

- | | |
|--|--|
| 1) You must obey the laws of the host country. If found guilty of violating any law, you can expect no assistance from your sponsors or native country. You must return home at your own expense as soon as released by authorities. | 10) You must attend school regularly and make an honest attempt to succeed. |
| 2) You will be under the host district's authority while you are an exchange student. You must abide by the rules and conditions of exchange provided by the host district. Parents or legal guardians must not authorize any extra activities directly to you. Any activities you may have in the host country will have no authority over your exchange program. | 11) You must have health and accident or travel insurance that provides coverage for accidental injury and illness, death benefits (including replacement of remains), disability/denouncement benefits, emergency medical evacuation, repatriation, and death benefits, emergency assistance expenses, and legal services, in amounts satisfactory to the host Rotary club or district in consultation with the sponsor Rotary club or district, with coverage from the time of your departure from your home country until you will return home. |
| 3) You are not allowed to possess or use illegal drugs. Legal medications that are prescribed to you by a physician are allowed. | 12) You must also have liability coverage through a travel insurance or other applicable policy, in amounts satisfactory to the host Rotary club or district in consultation with the sponsor Rotary club or district. |
| 4) The illegal drinking of alcoholic beverages is expressly forbidden. Students who are of legal age should refrain. If your host family offers you an alcoholic drink, it is permissible to accept it under the condition that it is in a home. Excessive consumption and drunkenness is forbidden. | 13) You must have sufficient financial support to assure your well-being during your exchange. Your host district may require a contingency fund. Emergency situations may arise and you will need to turn to your parents or legal guardians at the end of your exchange. |
| 5) You may not operate a motorized vehicle, including but not limited to cars, trucks, motorcycles, aircraft, all-terrain vehicles, snowmobiles, boats, and other watercraft, or participate in driver education courses. | 14) You must follow the travel rules of your host district. Travel is permitted with host parents or for Rotary club or district functions authorized by the host Rotary club or district with proper adult chaperones. The host district must approve your family, and your parents or legal guardians must approve any other travel in writing, thus exempting Rotary of responsibility and liability. |
| 6) Smoking is discouraged. If you state in your application that you do not smoke, you will be held to that position throughout your exchange. Your acceptance and host family placement is based on your signed statement. Under no circumstances are you to smoke in your host family's bedroom. | 15) You must return home directly by a route mutually agreeable to your host district and your parents or legal guardians. |
| 7) Body piercing or obtaining a tattoo while on your exchange, without the express written permission of your natural parents, host parents, host club, and host district, is prohibited, for health reasons. | 16) Any costs related to an early return home or any other unusual lack of participation during the exchange is the responsibility of you and your parents or legal guardians. |
| 8) You must make every effort to learn the language of the host country. You may be responsible for any costs for tutoring, language camps, or other instruction. | 17) Visits by your parents or legal guardians, siblings, or friends while you are on the exchange may only take place with the host club's and district's consent and within their guidelines. Typically, visits may be arranged in the last month of the exchange or during school breaks and are not allowed during major holidays. |
| 9) Limit your use of the Internet and mobile phones, as directed by your host district, host club, and host family. Excessive or inappropriate use is not acceptable. Accessing or downloading inappropriate material is expressly prohibited. | 18) Serious romantic activity is to be avoided. Sexual activity is forbidden. |
| | 19) Talk with your host club counselor, host parents, or other trusted adult if you encounter any form of abuse or harassment. |

Recommendations for a Successful Exchange

- | | |
|---|---|
| 1) You should communicate with your first host family prior to leaving your home country. The family's information will be provided to you by your host club or district prior to your departure. | 5) Get involved in your school and community activities. Plan your recreation and spare-time activities around your school and community activities. Don't spend all your time with other exchange students. If there is a social interact club, you are encouraged to join in. |
| 2) Respect your host's wishes. Become an integral part of the host family, assuming duties and responsibilities normal to a student of your age or for children in the family. | 6) Choose friends in the community carefully. Ask for and treat the advice of host families, counselors, and school personnel in choosing friends. |
| 3) Learn a head time in much of the language of your host country and/or use the language regularly. Teachers, host parents, Rotary club members, and others you meet in the community will appreciate the effort. It will go a long way in your gaining acceptance and understanding and making new friends. | 7) Do not borrow money. Pay any bills promptly. Ask permission to use the family phone or computer. Keep track of all calls and time on the internet, and reimburse your host family each month for the costs you incur. |
| 4) Attend Rotary-sponsored events and host family events and show an interest in these activities. Volunteer to be involved; do not wait to be asked. Lack of interest on your part is detrimental to your experience and can cause a negative reaction on the part of the host family. | 8) If you are offered an opportunity to go on a trip or attend an event, make sure you understand any costs you must pay and your responsibilities before you go. |

Sponsor District: _____

Applicant Name: _____

DECLARATION

IN CONSIDERATION of the acceptance and participation of the applicant in this program, the undersigned APPLICANT and his/her PARENTS or LEGAL GUARDIANS, to the full extent permitted by law, hereby release and agree to defend, hold harmless, and indemnify Rotary International, the Rotary Club and Rotary District, all host parents and members of their families, and all members, officers, directors, committee members, chaperones and employees of the host and sponsor Rotary clubs and districts, and of Rotary International, from any all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting gross negligence or intentional conduct, of any such persons or entities, which may be incurred by the undersigned APPLICANT, his/her parent, or guardian during, or as a result of, the participation of the applicant in such Youth Exchange program, including travel to and from the host country.

As the undersigned applicant and undersigned parents or legal guardians of the applicant, we hereby state that we have read and understood the Program Rules and Conditions of Exchange. Should I, as a student, be selected for an exchange, I agree to abide by these rules and others imposed on me with due notice during my time as an exchange student in the host country.

We attest that we have read and understand the Statement of Conduct for Working with Youth. We understand that all Rotarians and host families are expected to have read and understand this statement as well.

I understand that, if selected for an exchange, I will be provided with training and written material on abuse and harassment and that this information will include the contact information of the person I should contact if I encounter any form of abuse or harassment.

The undersigned applicant attests that I am of good health and character, understand the importance of the role of a youth ambassador as a Rotary Youth Exchange student, and will, to the best of my ability, maintain the high standards required of a Rotary Youth Exchange student should I be chosen to represent my sponsor Rotary club and district, school, community, state/province, and country. I further state that all the material contained in this application and the attached documents are true and accurate to the best of my knowledge.

[Privacy statement](#)

If you are accepted into the long-term Rotary youth exchange program, this application and the information contained within will be shared with various Rotary related entities including the district and club where you live, the district and club that will be hosting your exchange and Rotary International. This information may also be shared with others associated with administering the program including exchange counselors and host families. Rotary International will only use the information for core business purposes. To correct or delete any personal information, please contact Rotary at youthexchange@rotary.org

Applicant (print name)	Date (YYYY-MM-DD) and Signature (in blue ink)
Parent/Legal Guardian #1 (print name)	Date (YYYY-MM-DD) and Signature (in blue ink)
Parent/Legal Guardian #2 (print name)	Date (YYYY-MM-DD) and Signature (in blue ink)
Witnessed in the presence of Sponsor Club/District Representative (print name and title)	Date (YYYY-MM-DD) and Signature (in blue ink)

Alternative Emergency Contact in home country, OTHER THAN A PARENT/GUARDIAN

Name		Relationship		
Home Address - Street		City	State/Province	Postal Code
				Country
E-mail Address	Home Phone Number	Business Phone Number	Mobile Phone Number	

Statement of Conduct for Working with Youth

Rotary International strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, and emotional abuse.

Take this form with you to your Club interview. Sign the form in the presence of a Rotary witness. Upload AFTER everyone has signed the form.

6. OB Club/Sponsor Endorsement Student, Parent & Sponsor Endorsements (SE) Sponsor Endorsement

Required Documents

OB Club/Sponsor Endorsement

Requires signatures of student, guardians, sponsor club and district.

Accepted

Both parents, even if divorced, need to sign indicating consent to allow the student to travel abroad.

Take this form with you to your Club interview and sign in the presence of a Rotary witness.

Sponsor Club ID numbers:
Listed on pg 3 of this document

If student selected the proper Rotary Club on the first page of the website application, the club name should appear here.

District Chair contact info should pre-fill.
District Chair signature will happen after District Interviews. **This signature is not required prior to uploading.**



Eastern States Student Exchange Rotary District 7390 Long Term Program, 2020-21 Student, Parent, & Sponsor Endorsements

Full Legal Name as on passport or birth certificate (use uppercase for your FAMILY name; e.g., John David SMITH) Jill Marie TENNY		Name You Wish to be Called Jill	Sex Female
Home Address - Street 2344 Abbey Lane		City & State/Province Harrisburg Pennsylvania	Postal Code & Country 17112 USA
E-mail Address jmtenny68@gmail.com		Home Phone Number 717-805-4109	Mobile Phone Number 717-805-4109
Place of Birth Lancaster, PA United States		Citizen of (Country) USA	Date of Birth 29-Jun-2003

(A) **APPLICANT GUARANTEE** I, the applicant named above, agree to do the following: (1) Purchase round-trip air travel before I depart my home country; (2) abide the rules and decisions of the program, accepting advice and supervision of my hosts; (3) attend all orientations and trainings offered by my sponsor and host districts and clubs; and (4) not request permission to stay in my host country, and (5) return home after completion of my exchange.

(B) **PARENT/LEGAL GUARDIAN GUARANTEE** We, the parents/legal guardians of the above applicant, agree to do the following: (1) Pay all costs of transportation, passport, and visa; (2) pay costs for health and accident or travel insurance, as per program rules; (3) pay for clothing for the applicant's welfare and any uniforms required; (4) pay additional costs as circumstances arise, e.e., provide an emergency fund, if required by host district, under control of the host Rotary club/district to be returned at completion of the exchange if not used; (5) attend orientation meetings; (6) abide by program rules and follow host district policy on visiting the applicant while he/she is in the host country.

The Undersigned APPLICANT and PARENTS/GUARDIANS hereby agree to the Applicant's and Parents'/Guardians' Guarantee (A and B) and that the applicant is permitted to travel to the host district, live with approved families for up to one year, and attend secondary school.

Jill Tenny, Applicant (sign here in blue ink)	Date (e.g., 25-Jan-2019)	
Jill Tenny, Parent/Guardian (sign here in blue ink)	Date (e.g., 25-Jan-2019)	Phone: +1 717-805-4109
		E-mail: jmtenny68@gmail.com
Matthew Tenny, Parent/Guardian (sign here in blue ink)	Date (e.g., 25-Jan-2019)	Phone: +1 717-370-1020
		E-mail: mtenny@tennygroup.com
Witness - Sponsor Club Representative (sign here in blue ink)	Date (e.g., 25-Jan-2019)	Phone:
		E-mail:

(C) SPONSOR CLUB AND DISTRICT ENDORSEMENT

The Rotary Club and Rotary District specified within this section, having interviewed the applicant and his/her parents/legal guardians and having reviewed the student application and related documents, hereby endorse the student as qualified for Rotary Youth Exchange and recommend to host clubs and host districts the acceptance of this student. The District agrees to provide adequate orientation to the student and parents before the student's departure.

Sponsor District Number 7390	Sponsor Club ID Number	Sponsor Rotary Club Name																																
<table border="1"> <thead> <tr> <th colspan="2">Sponsor District Youth Exchange Chair</th> <th>Sponsor Club President</th> <th>Sponsor Club Youth Exchange Officer</th> </tr> </thead> <tbody> <tr> <td>Name</td> <td>Jill Tenny</td> <td>Name</td> <td></td> </tr> <tr> <td>E-mail Address</td> <td>RotaryD7390YouthExchange@gmail.com</td> <td>E-mail Address</td> <td></td> </tr> <tr> <td>Street Address</td> <td>515 South George St.</td> <td>Street Address</td> <td></td> </tr> <tr> <td>City, State, Postal Code</td> <td>York, PA 17401</td> <td>City, State, Postal Code</td> <td></td> </tr> <tr> <td>Phone Number</td> <td>717-854-7842</td> <td>Phone Number</td> <td></td> </tr> <tr> <td>Signature (in blue ink)</td> <td></td> <td>Signature (in blue ink)</td> <td></td> </tr> <tr> <td>Date Signed (e.g., 25-Jan-2019)</td> <td></td> <td>Date Signed (e.g., 25-Jan-2019)</td> <td></td> </tr> </tbody> </table>			Sponsor District Youth Exchange Chair		Sponsor Club President	Sponsor Club Youth Exchange Officer	Name	Jill Tenny	Name		E-mail Address	RotaryD7390YouthExchange@gmail.com	E-mail Address		Street Address	515 South George St.	Street Address		City, State, Postal Code	York, PA 17401	City, State, Postal Code		Phone Number	717-854-7842	Phone Number		Signature (in blue ink)		Signature (in blue ink)		Date Signed (e.g., 25-Jan-2019)		Date Signed (e.g., 25-Jan-2019)	
Sponsor District Youth Exchange Chair		Sponsor Club President	Sponsor Club Youth Exchange Officer																															
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Date Signed (e.g., 25-Jan-2019)		Date Signed (e.g., 25-Jan-2019)																																

Signatures are required to be in blue ink!

If the Club President is also in the ESSEX database, the contact info should pre-fill here as well. This can be the current Club President or the President Elect. If it does not pre-fill, this information will need to be entered manually.

If the student selected the proper Rotary Club on the first page, and the club YEO is compliant and listed in the ESSEX database, the YEO contact information should pre-fill here.

Club President and YEO should sign the form at the conclusion of the club interview. Upload this form to the link AFTER these have been signed.

7. OB Applicant School Transcripts (ST) School Transcript

Required Documents	
OB Applicant School Transcripts	Accepted
School Transcript from your school	

Central Dauphin School District

From: Central Dauphin High School
437 Piketown Road
Harrisburg, PA 17112

Page 1 of 1

Mr. Kenneth Miller
(717) 703-5360
CEE# #: 391645

Phone: (717) 671-8306
Grade: 11

Student ID: 10017459
Graduation Date:

GPA Summary						
Course	Grade	Wtd. Grade	Credit			
Compuserve	100	100.00	0.5			
Freshman Honors English	95	95.00	1			
Honors Algebra II	97	100.00	1			
Honors Biology	98	101.92	1			
Intro to FCS	100	100.00	0.5			
Physical Education 9-10	100	100.00	0.5			
Spanish I	100	100.00	1			
United States History II	100	100.00	1			
Days Enrolled: 180	Credit: 6.500					
Excused: 7.5	Cum Credits: 6.50					
Unexcused: 0	Unweighted GPA: 98.4615					
Unlawful: 0	Weighted GPA: 100.2462					
Unofficial: 0						
Excused Tardies: 1						
Unexcused Tardies: 0						
Attendance Summary						
Days Enrolled: 537						
Excused: 22						
Unexcused: 0						
Unlawful: 1.5						
Unofficial: 0						
Excused Tardies: 3						
Unexcused Tardies: 1						
Testing Information						
SAT Scores						
12/7/2019	Score					
SAT Math	770					
SAT Evidence Based Reading and Writing	780					
Total	1550					
Other Scores						
Date	Name	Score				
5/13/2019	Keystone Literature - Performance Level	Adv				
5/14/2019	Keystone Biology - Performance Level	Adv				
5/16/2019	Keystone Algebra I - Performance Level	Adv				
Year: 2018-2019 School Year						
Building: Central Dauphin High School						
Course	Grade	Wtd. Grade	Credit			
AP US Govt. & Politics	100	100.00	1			
French II	100	100.00	1			
Health	100	100.00	0.5			
Honors Chemistry	97	100.00	1			
Honors PreCalculus	98	101.92	1			
Personal Finance & Investing	100	100.00	1			
Physical Education 9-10	100	100.00	0.5			
Sophomore Honors English	99	102.96	1			
Days Enrolled: 178	Credit: 7.000					
Excused: 9.5	Cum Credits: 13.50					
Unexcused: 0	Unweighted GPA: 99.1429					
Unlawful: 1.5	Weighted GPA: 101.9457					
Unofficial: 0						
Excused Tardies: 2						
Unexcused Tardies: 1						
Year: 2019-2020 School Year						
Building: Central Dauphin High School						
Course	Grade	Wtd. Grade	Credit			
AP Calculus - AB	99	106.92	1			
AP World History	99	106.92	1			
French III	100	104.00	1			
Junior Honors English	98	101.92	1			
Music Keyboard I	100	100.00	0.5			
Physical Education 11-12	100	100.00	0.5			
Physical Education 11-12	100	100.00	0.5			
Physics	98	101.92	1			
Probability & Statistics	98	101.92	1			
Days Enrolled: 179	Credit: 7.500					
Excused: 5	Cum Credits: 21.00					
Unexcused: 0	Unweighted GPA: 98.9333					
Unlawful: 0	Weighted GPA: 103.1467					
Unofficial: 0						
Excused Tardies: 0						
Unexcused Tardies: 0						

School Transcript does not have to be "official". A downloaded transcript from the student's school portal account is fine.

School Transcript does not have to be "official". A downloaded transcript from the student's school portal account is fine.

8. Passport (PP) Passport

passport - ensure that candidate has a valid passport with an expiration of February 2024 or later

Required Documents	
Passport	Accepted
Passport - must have an expiration date no earlier than February two years from the year you leave. Example 2021-22 expiration date must be after February 2023	



If a student does not have a passport, they should apply for it immediately and upload a copy of the receipt here, until the passport arrives.

Students will not be interviewed if a passport application has not been submitted.

Students will not be assigned to a country until the passport has arrived and been scanned and uploaded.

Passport expiration date must be at least the month of Feb, two years after your departure year.

9. Photo Release Form

(PR) Photo release form

Required Documents	
Photo Release Form	Accepted
Photo Release Form to use your photo(s) and videos for promotional purposes	

If the student is above age 18, parent or guardian consent is not required.

	Eastern States Student Exchange	Photo Release Form
---	------------------------------------	--------------------

I hereby grant Rotary International, Eastern States Student Exchange (ESSEX), my hosting Rotary District and Rotary Clubs, their Rotarian members, program personnel of Rotary youth programs (including but not limited to Interact, Rotaract, RYLA, Scholarship, 4-Way Test programs, and Youth Exchange), volunteers, associates and designated representatives permission to use my likeness in any and all publications, physical and digital media including web-sites, without payment or any other consideration.

I understand and agree that these materials will become the property of the above listed or its program personnel, volunteers, associates and designated representatives and will not be returned.

I hereby authorize Rotary International, Eastern States Student Exchange (ESSEX) my hosting Rotary District and Rotary Clubs, their Rotarian members, program personnel of Rotary youth programs (including but not limited to the aforementioned Rotary Youth programs), volunteers, associates and designated representatives permission to edit, alter, copy, exhibit, distribute, print, publish, electronically or otherwise, the photo(s) and or video(s) for their programs, events, bulletins, newsletters, web-sites, or any other lawful purpose. In addition, I waive the right to inspect the final product, including spoken, written or electronic copy related to the use of the photographs or video's.

I hereby hold and release and forever discharge the Rotary International, Eastern States Student Exchange (ESSEX), my hosting Rotary District and Rotary Clubs, their Rotarian members, program personnel of Rotary youth programs (including but not limited to Interact, Rotaract, RYLA and Youth Exchange), volunteers, associates and designated representatives from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other person acting on my behalf, or on the behalf of my estate, have or may have by reason of this authorization.

_____	_____
(Signature)	(Date)

(Printed Name)	

If the person signing above is under age 18, parent or guardian consent is required:

I hereby certify that I am the parent or guardian of _____, named above, and do hereby give my consent without reservation to the forgoing on behalf of person named above.

_____	_____
(Parent/Guardian's Signature)	(Date)

(Parent/Guardian's Printed Name)	

Please return this form to the ESSEX District that is hosting or sponsoring you.

ESX 1760 – Photo Release – 1-2020

Now... go back to the email again...

Part 2 - Country Selection



Eastern States Student Exchange

Country Selection Form for Four Tests

Please read these instructions carefully and completely.

In the form below, mark five countries that you would most prefer to go to. You must choose number 1 being your first choice. Remember you must select five.

Refer to the Date-of-Birth Range, where provided, to make sure that you are eligible for countries (this data is subject to change as requirements and preferences of host country modified). Also, read any Additional Information provided for each country, which you may choose.

If you absolutely refuse to go to certain countries, place a check-mark in the corresponding box. Although there is no limit to the number of countries you may refuse, such rejection reduces the available assignments for you, and may result in your being eliminated from the process.

Rotary has exchanged with these countries for many years, and returning students over the years. We continually monitor political conditions and establish our exchanges in order to ensure your safety. Recognizing that we live in a dynamic, ever-changing world, we reserve the right to delete or add countries at any time. Further, should a student's characteristics (academic standing, etc.) change from that reflected in the application, the organization reserves the right to delete or add countries at any time. Further, should a student's characteristics change from that reflected in the application, the organization reserves the right to delete or add countries at any time. Further, should a student's characteristics change from that reflected in the application, the organization reserves the right to delete or add countries at any time. Further, should a student's characteristics change from that reflected in the application, the organization reserves the right to delete or add countries at any time.

Leave this blank for now.

We will complete this section when we are together for district interviews.

Only the countries for which you are eligible (age restrictions) will be visible for you.

Ranking	Refuse	Country	D-O-B Range	Additional Information
	☐	Denmark	15-Feb-2004 to 15-Aug-2005	See note 1 below.
1	☐	Finland	02-Mar-2004 to 02-Sep-2005	See note 2 below.
	☐	Germany	01-Mar-2004 to 01-Sep-2005	See note 3 below.
3	☐	Italy	01-Mar-2003 to 01-Sep-2005	See note 4 below.
	☐	Norway	24-Feb-2004 to 24-Aug-2005	See note 5 below.
2	☐	Spain	01-Feb-2004 to 01-Aug-2005	See note 6 below.
4	☐	Sweden	24-Feb-2004 to 24-Aug-2005	See note 7 below.
5	☐	Switzerland	01-Mar-2004 to 01-Sep-2005	See note 8 below.
	☐	Thailand	01-Feb-2003 to 01-Feb-2006	See note 9 below.

Additional Information Notes by Country	
1	Denmark: Residency Permit (approx. \$275), voluntary Eurotour (\$1,750) CISI Bolduc Plan B Post grads No
2	Finland: Students attend first a 1-week language camp (no charge), 1 mandatory trip (\$600), Optional trip to St. Petersburg (\$300), Optional Eurotour (\$2,500). One French speaking placement is available and 2 Finnish spots. Insurance CISI Bolduc Plan B No Post Grads
3	Germany: It is expected that a student arrives with a basic knowledge of German. Some districts are requiring the purchase of Rosetta Stone. Some districts require a language camp, possible additional cost. Optional tours available. Learning German and getting involved in their host families and the German culture is very important. Strict rules on independent travel and family visits. Will not accept Home-Schooled Students Insurance - Local plus CISI Plan A Post Grad - No
4	Italy: Must have basic Italian upon arrival. Optional tours available. Must learn Italian and good school performance is expected. Local Insurance (Euro 300) plus CISI plan A Post grads
5	Norway: Language Camp (approx. \$425), optional ski trip (\$425), Optional Eurotour (approx. \$2,400). Insurance CISI Bolduc Plan B No Post Grads
6	Spain: 2 years of Spanish and above average grades. Optional trips available. Any medications or serious illnesses, physical or mental that are NOT reported on the application must be reported prior to departure. Students will be sent home for not reporting any new medical conditions. Very strict rules on independent travel and family visits. Insurance - Local plus CISI Plan A No Post Grads
7	Sweden: Language Camp \$300 Insurance CISI Bolduc Plan B No Post Grads
8	Switzerland: Must have studied French or German. 3-week language camp is compulsory. Students can be exempted from this language camp when they have studied German/French 3 years or more (after an online language test). Approx. 800 Swiss Francs. Must request to be placed in French speaking area, student must speak excellent French and be an outstanding student. On-line Rosetta Stone free to inbounds. Optional trips available. Switzerland is one of the most expensive countries in Europe (expensive to go there as an exchange student). Very strict rules on independent travel and family visits. Insurance - \$925 plus CISI Plan A No Post Grads
9	Thailand: Some areas have required sightseeing trips at additional cost. Optional tours available. Students must be aware of the culture. Girls will usually have someone with them everywhere. Extra body piercings and tattoos are forbidden and cannot be exposed. A sense of humor and pleasant attitude are highly regarded. A loss of face or public embarrassment is taken seriously. Thai are a reserved people and usually consider criticism of others to be in poor taste. Speaking loudly or showing anger is public is offensive. Cleverness is admired and personal connections are seen as important in achieving success and wealth. Insurance - some require theirs plus CISI plan A Post Grad - Yes

By clicking the "Submit" button below, I certify that the information I have provided is correct and current, and that I have read and understand the instructions on this page, and I authorize Rotary Youth Exchange to use this information appropriately from this point forward, including but not limited to

Now... go back to the email again...

Part 3 - School Reference

Rotary



Eastern States
Student Exchange

Eastern States Student Exchange

Secondary School Reference Request

As part of your application to Rotary Youth Exchange, you must provide a personal reference from an administrator or teacher at your school. We will automatically send a request to the person that you identify below. It would be a good idea for you to let that person know to expect a reference request from Rotary Youth Exchange.

Secondary School Reference Request for Charlotte Tenny

School Reference

Full Name:

Complete Phone Number:

E-mail Address:

Name of School:

NOTE: All references are contacted by e-mail. A valid e-mail address is required.

Submit

Please ask permission to use someone's name as a reference before you submit!

It is the student's responsibility to follow-up with that person to confirm that the reference has been completed. Your application is incomplete without it.

Now... go back to the email again...

Part 5 - Non-Refundable Application Fee

- Non-refundable application fee
- payable to Rotary District 7390 Youth Exchange
- \$125.00

Make your payment by check or money order only,
and send to the address below:

Rotary District 7390 Youth Exchange
Rotary District 7390
YE Chair Jill Tenny
515 S. George St. York, PA 17401

OR: You may turn it in at the district interview.

rotary
youth
exchange



You're Finished! Congratulations!
You're on your way to becoming an exchange student!

