How to enter Club Committee Chairs in the District Website

- 1. Go to www.rotary7390.org
- 2. In the top right corner, click on "Member Login"
- 3. Enter your Login Name & Password (If you have not created an account yet, click on "New & Existing Users: retrieve login and/or reset password".
- 4. Once logged into the website, it will take you to the home page again. Look in the top right corner and it will say "Welcome, your name", "Member Area", "Logout".
- 5. Click on "Member Area".
- 6. In the tabs across the top, click on "For Clubs".
- 7. Then underneath, click on "Define Club Executives".
- 8. Enter your Club committee chairs!