## How to enter Club Committee Chairs in the District Website

1. Go to www.rotary7390.org
2. In the top right corner, click on "Member Login"
3. Enter your Login Name \& Password (If you have not created an account yet, click on "New \& Existing Users: retrieve login and/or reset password".
4. Once logged into the website, it will take you to the home page again. Look in the top right corner and it will say "Welcome, your name", "Member Area", "Logout".
5. Click on "Member Area".
6. In the tabs across the top, click on "For Clubs".
7. Then underneath, click on "Define Club Executives".
8. Enter your Club committee chairs!
